

Application for Employment

Email to: tf@laceemail.com

For office use only: Store #		
Date of Hire	Rate of Pay	(hr/sal)

LSL BRANDS



An equal opportunity employer, LSL Brands does not discriminate in hiring or terms and conditions of employment because of an individual's race, creed, color, sex, age, religion, disability, national origin or sexual preference. LSL Brands only hires individuals authorized for employment in the United States.

PLEASE PRINT CLEARLY AND COMPLETE ALL INFORMATION REQUESTED.

Last Name	First Name	Middle Name	
Present Street Address	City	State	Zip Length of time in residence: ____ Years ____ Months
Previous Street Address	City	State	Zip Length of time in residence: ____ Years ____ Months
Home Phone Number ()	Do you have a Social Security Number? Yes No		If you are under the age of 18, State your age.
Mobile Phone Number ()	Email Address		**Employees under the age of 18 must forward working papers with their application.

Referral Information

How were you referred to LSL Brands?

Newspaper Walk-in Employee referral Other (please explain) _____

Work Schedule

What type of employment are you seeking?

Full time Part time Temporary Seasonal

When could you begin employment? _____

What is the minimum (fewest) number of hours you would consider acceptable? _____

Can you work a flexible schedule? (Days scheduled and number of hours scheduled is different every week) Yes No

What schedule are you available to work? (Time – include a.m. or p.m.)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
From To	From To	From To	From To	From To	From To	From To

NOTE: You are not required to indicate your schedule unavailability due to religious practices before a job offer is made. If you have such an issue, after a job offer is made, please notify the manager and every effort will be made to accommodate your religious practices.

Employment Status

Are you currently employed? Yes No

Do you intend to continue in your current job(s) if you work for LSL Brands? Yes No

Are you currently a student (or planning to go to school within the next 6 months?) Yes No

If "yes", what impact does this have on your availability to work? _____

Are there any commitments, activities, vacation plans, etc., that could affect your availability for work? Yes No

If "yes", please explain. _____

Are you available to work? (Check if "yes")

- New Year's Day Memorial Day 4th of July Labor Day Valentine's Day
 Day before/day after Christmas Day after Thanksgiving On call (short notice)
 Extended store hours (for special events, store promotions, etc.)

Employment History

In the past 5 years how many different employers have you worked for? _____

Do you have any experience working in retail sales? Yes No

If "yes", and you had selling position(s), what merchandise area(s) did you work in? _____

Employment Record

List your most recent employer, or last employer, first, include military service (not country of service), or any self-employed or unemployed periods. You must account for the past three (3) years or since completing school, whichever is shorter. If you have less than four places of employment, include personal references to be contacted.

Present or Last Employer

Company _____ Address _____ Phone Number () _____

Dates Employed From _____ To _____ Last Salary _____ Last Position Held _____

Last Supervisor's Name _____

Be specific: Why Did You Leave? _____

Be specific: Liked Most About The Job? _____

Be specific: Liked Least About The Job? _____

Can we contact your present employer? Yes No

Past Employers

Dates	Employer	Position	Major Duties	Wages	Reason for Leaving
From	Name	Job Title			
To	Address Phone #	Supervisor / Contact			
From	Name	Job Title			
To	Address Phone #	Supervisor / Contact			
From	Name	Job Title			
To	Address Phone #	Supervisor / Contact			

Periods of Unemployment During The Past Three (3) Years

All Reasons Must Be Specific From: _____ Reason _____
To: _____
From: _____ Reason _____
To: _____

Personal References

(Give the names of 2 persons, not relatives or former employers, who have known you for 5 years or more)

Name _____ Name _____
Current Address _____ Current Address _____
City/State/Zip _____ City/State/Zip _____
Home Telephone Number _____ Home Telephone Number _____
Number of Years Known _____ Number of Years Known _____

Education

Type of School	Name and Location of School	Degree/Area of Study	Number of Years Attended	Graduated
High School	Name _____			
	City _____ State _____			
College	Name _____			
	City _____ State _____			
Other	Name _____			
	City _____ State _____			

Do you have any other kind of education/training? Yes No

If "yes" please describe. _____

Academic And Professional Activities

Academic and professional activities and achievements, awards, publications or technical-professional societies. Indicate type. Exclude organizations which indicate race, creed, color, sex, age, religion, disability or national origin of its members.

Special Skills

Please detail any special skills you have that you think would be valuable in a lingerie/women's sportswear merchandise store.

Other Information

Is there any additional information involving a change of your name or assumed name that will permit us to check your work record? _____

List names of friends or relatives employed by LSL Brands

Have you ever been convicted of a crime or violation other than a minor traffic violation? If "yes", please list all convictions, starting date, nature of offences and where they occurred.* Yes No

* A conviction will not automatically disqualify you from employment.

At LSL Brands, a good attendance record is an important part of every associate's overall performance. Do you know of any reason you may not be able to comply with LSL Brands attendance policy? If so, please Explain.

Conditions of Employment

LSL Brands sets high standards for its Associates. Compliance with these standards is a condition of employment. You need to carefully consider what will be required before accepting a position with us. As an Associate, you will be expected to comply in full. You need to know and understand that LSL Brands will require the following:

Customer Service

- Support our “Guests In Our Home” approach to business.
- Be friendly to Customers.
- Always wear a smile.
- Always treat your co-workers with respect.
- Do everything you can to make customers feel welcome.
- Treat customers with respect, the way you want to be treated as a customer.

Attendance/Punctuality

- Always report to work when scheduled and on time.
- Call the store at least four (4) hours before your shift when you are sick.

Tenure

- Be willing to work here one year or longer unless specified upon hiring that tenure is temporary or Seasonal.
- All employees are hired on a 90 day trial period and are subject to dismissal based on poor performance and lack of adherence to company standards and policies.

Personal Appearance

- Maintain LSL Brands standards for professional dress and attire.

- Wear your LSL Brands nametag at all times.

Would you be able to comply with all the requirements listed? Yes No

If “no”, or you have concerns about being able to comply with any of these requirements, please explain: _____

Emergency Contact

This information is to facilitate contact in the event of an emergency and is not used in the selection process

Full Name _____ Address _____ Phone () _____

Relationship to you _____

Place of Employment _____ Address _____ Phone () _____

Full Name _____ Address _____ Phone () _____

Relationship to you _____

Place of Employment _____ Address _____ Phone () _____

PLEASE READ THIS STATEMENT CAREFULLY

I hereby affirm that the information given by me on this application for employment is complete and accurate. I understand that any falsifications or omissions will be grounds for immediate dismissal. I authorize LSL Brands to investigate my past employment, including salary, educational credentials, and other employment-related activities. I agree to cooperate in such investigations and release those parties supplying such information to LSL Brands from all liability or responsibility with respect to information supplied. In addition, I understand that LSL Brands will perform a criminal investigation on me and any offer of employment will be contingent on the satisfactory results of all these investigations. I further understand that I have a right to make a written request within a reasonable period of time for a complete and accurate disclosure of the nature and scope of the investigation.

Signature _____

Rev 2/10/15

Date _____